



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Benguet**

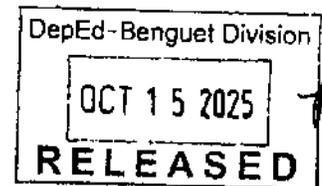
October 15, 2025

**DIVISION MEMORANDUM**

No. 467 s. 2025

**FOCUS GROUP DISCUSSION WITH THE COLLEGE OF SOCIAL SCIENCES OF BENGUET STATE UNIVERSITY (BSU)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors of the CID and SGOD  
Concerned Public Schools District Heads  
Concerned School Heads  
All Identified Participants



1. As per official communication from the Benguet State University-College of Social Sciences (BSU-CSS), there will be a Monitoring, Focus Group Discussion and Needs Assessment with selected participants from SDO Benguet to be conducted on October 18, 2025, 8:00 am onwards at the BSU RDC Hall. This is relative to the extension services provided by the college to SDO Benguet specifically for *Araling Panlipunan* teachers.
2. The activity aims to identify the outcomes, best practices, and needs arising from the extension services conducted by the BSU-CSS in collaboration with SDO Benguet particularly the extension activities during the previous years that benefitted *Araling Panlipunan* teachers.
3. The participants in this activity are the following:

| Name                   | Position/designation | Office/School            |
|------------------------|----------------------|--------------------------|
| 1. Macarthy B. Malanes | EPS                  | SDO Benguet              |
| 2. Marylin A. Tolbe    | PSDS                 | Mankayan                 |
| 3. Vicenta C. Danigos  | School Principal II  | Lepanto NHS              |
| 4. Ros Jansel Guaido   | Master Teacher I     | Benguet NHS              |
| 5. Edgar M. Tomino     | Master Teacher II    | AMPacalso MNHS, Itogon I |
| 6. Wilbert M. Wanas    | Master Teacher II    | Guinaoang NHS, Mankayan  |
| 7. Clifford E. Abance  | Master Teacher I     | Benguet NHS              |
| 8. Cobart O. Bay-an    | Teacher III          | Kibungan NHS             |



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- |                           |             |                 |
|---------------------------|-------------|-----------------|
| 9. Reginald F. Dontogan   | Teacher II  | La Trinidad NHS |
| 10. Brigitte O. Bintudan  | Teacher III | Bokod NHS       |
| 11. Famila T. Maximo      | Teacher III | Camp 30 NHS     |
| 12. Dominga L. Celestino  | Teacher III | Manganese IS    |
| 13. Luzviminda Lamsis     | Teacher III | Bineng NHS      |
| 14. Elizabeth A. Dip-asen | Teacher III | Tacadang IS     |
| 15. Janet P. Asmin        | Teacher III | Ampucao NHS     |
| 16. Macton Alonzo         | Boneng IS   | Atok            |
4. Considering the significance of this undertaking, the participants are entitled for a one-day service credit/compensatory overtime credit (COC) in accordance with existing rules and guidelines.
5. Transportation and other incidental expenses of participants relative to their participation shall be charged to the IPEd Program Support Funds (PSF) subject to the usual auditing rules and regulations.
6. This memorandum, which shall also serve as the authority to travel on official business for all the identified participants.
7. Immediate dissemination of this memorandum is desired.

**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Regional Director and  
Concurrent Officer-in-Charge  
Office of the Schools Division Superintendent

*For the RD and Concurrent SDS:*

**SAMUEL T. EGSAEN JR. EdD, CESO VI**  
Assistant Schools Division Superintendent

/CID/AMD/mbm/  
TS



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